



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

|   |  |                                     |
|---|--|-------------------------------------|
| <b>1. Name of the Institution</b>             |  | JAGDAM COLLEGE                      |
| Name of the head of the Institution           |  | Krishan Kumar Baitha                |
| Designation                                   |  | Principal                           |
| Does the Institution function from own campus |  | Yes                                 |
| Phone no/Alternate Phone no.                  |  | 06152232407                         |
| Mobile no.                                    |  | 9801473128                          |
| Registered Email                              |  | principal@jagdamscollege.com        |
| Alternate Email                               |  | krishanbaitha@gmail.com             |
| Address                                       |  | Station Road, Near Prabhunath Nagar |
| City/Town                                     |  | Chapra                              |
| State/UT                                      |  | Bihar                               |
| Pincode                                       |  | 841301                              |
| <b>2. Institutional Status</b>                |  |                                     |

|  |   |
|--|---|
| Affiliated / Constituent               | Constituent                               |
| Type of Institution                    | Co-education                              |
| Location                               | Rural                                     |
| Financial Status                       | state                                     |
| Name of the IQAC co-ordinator/Director | Sunil Kumar Verma                         |
| Phone no/Alternate Phone no.           | 06152232407                               |
| Mobile no.                             | 9430402678                                |
| Registered Email                       | principal@jagdamcollege.com               |
| Alternate Email                        | jagdamcollegeprincipal1@jagdamcollege.com |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | <a href="http://jagdamcollege.com/Data/Files/AQAR%20Report%202016-17.pdf">http://jagdamcollege.com/Data/Files/AQAR%20Report%202016-17.pdf</a> |
|--|---|

### 4. Whether Academic Calendar prepared during the year

No

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 1     | B     | 2.21 | 2014                  | 24-Sep-2014 | 23-Sep-2019 |

### 6. Date of Establishment of IQAC

03-Jul-2013

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| Cultural Programme to Commemorate our freedom fighter                     | 08-Aug-2017<br>2 | 219                                   |
| Seminar by respective departments on scientific journal publication.      | 04-Dec-2017<br>6 | 186                                   |

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme                       | Funding Agency | Year of award with duration | Amount  |
|--------------------------------|------------------------------|----------------|-----------------------------|---------|
| Jagdam College Chapra          | College Infrastructure grant | Central        | 2017<br>0                   | 3000000 |
| Jagdam College Chapra          | College Infrastructure grant | State          | 2017<br>0                   | 2000000 |

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Strengthening of college library, 2. Regular organization of teachers parents meeting, 3. Active participation in inter university annual sports meet and annual cultural meet, 4. Organization of seminar by respective departments on current trends, 5. Providing of basic amenities (potable water facility, Girls common room, Clean washrooms) to all the stakeholders of the college.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                       | Achievements/Outcomes                   |
|--------------------------------------|---|
| Seminar by respective departments on | The students get know about the writing |

|  |  |
|--|--|
| scientific journal publication.                          | skill to publish scientific journals. It is aimed at enhancing the reading and writing skill on a wider domain |
| Cultural Programme to Commemorate Indian Freedom Fighter | The Programme was motivated to get the students know about the sacrifices made by our freedom fighter          |
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|   |             |
|---|-------------|
| 14. Whether AQAR was placed before statutory body ?   | No          |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No          |
| 16. Whether institutional data submitted to AISHE:  | Yes         |
| Year of Submission  | 2018        |
| Date of Submission  | 03-Jan-2018 |
| 17. Does the Institution have Management Information System ?   | No          |

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic planning for the current session- The courses length, their delivery procedure for each subjects were discussed with the respective HoD's. Every respective Heads have been asked to organize an induction programme with the parents as well as the students to familiarize the students with the College environment, its need and the future perspective. It was discussed extensively to stick to the basic syllabus and cover the course module as much before the commencement of the examination. It was further discussed that seminar in respective departments must be organized by the head of the departments to familiarize ensure that the students may enlighten with the recent advancement ongoing in the corresponding field of education. Even the slow learners were intended to move with the mass. Regular competition like quizzes, projects, poster making, essay writing were a part of the academic process. The students were encouraged to enrol in the online learning courses (MOOCS) organised by IIT's, IISC for further understanding of the relevant topic of interest. The head of the departments are all motivated to carry out the experiments in the laboratory in respective department Last but not least, moral and social values were also taught to the students. Regular feedback of the concerned subject teachers in sealed envelope were also obtained from the students at the end of the course syllabus before the examination.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

|             |                 |                       |          |  |                   |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
| Nil         | Nil             | Nil                   | 0        | Nil                                      | Nil               |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | Nil                      | Nil                   |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | Nil                      | Nil   |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 0              |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| 0                   | Nil                  | 0                           |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| Nil                     | Nil                      | 0   |
| No file uploaded.       |                          |   |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | No  |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained   |
|---|
| As the students are the primary stakeholders of the institute, at about the end of the course syllabi, a confidential feedback form is distributed to every students. The form contains various information that the students need to fill like, the teaching style of the teacher, percentage of the syllabus covered, whether the students feels satisfaction or not, and also further suggestion |

from the students towards the betterment of the course. Also, similar feedback forms with little less question were asked to be submitted by the parents of the students. Once all the feedback form is received in the office, each of them are carefully examined. Necessary suggestions are pointed out for further evaluation and based on the college capacity and if found necessary are implemented from the next session. Apart from the students, a separate feedback mechanism is also developed for the teachers and staffs of the college. Valuable suggestions from the staffs of the colleges are also implemented in the capacity of college administration.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BSc                   | Botany                   | 96                        | 76                             | 18                |
| BSc                   | Chemistry                | 128                       | 197                            | 85                |
| BSc                   | Mathematics              | 164                       | 287                            | 76                |
| BSc                   | Physics                  | 128                       | 226                            | 42                |
| BSc                   | Zoology                  | 128                       | 186                            | 68                |
| BA                    | History                  | 128                       | 374                            | 112               |
| BA                    | Economics                | 128                       | 145                            | 23                |
| BA                    | Political Science        | 128                       | 196                            | 49                |
| BA                    | Psychology               | 128                       | 228                            | 73                |
| BA                    | English                  | 64                        | 179                            | 32                |

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 578   | 0   | 15  | 14  | 14   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| 29                         | 10  | 10                                | 2                                | 2                         | 2                               |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring is done generally on three domains mainly academic mentoring, extracurricular monitoring and psychological/spritual mentoring. Academic mentoring is mainly done in the classroom by chalk and boards method. Every teachers are advised to carry out evaluation processes like taking surprise quizzes, exams to measure the academic intelligence of the students. Apart from the courses, the students were also made aware of the career ahead and the need of the respective subject in determining the career of the students. The students are all motivated to participate in the extra-curricular activity and sports activity. The institute comprises a wealthy sports stadium where regular sports tournaments from other colleges/district level team are organized. The cultural committee of the college is encouraged to carry out cultural programs in the college on regular basis. Apart from chalk and board approach, the students were also mentored mentally/psychologically by the way of meditation. A session of Yoga is made available for the students once in every week. Also motivational speeches of pioneer scientists/people are made available to the students for their guidance.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 578  | 29                          | 1 : 20                |

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 59                          | 29                      | 30               | 4  | 24                       |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| Nil               | Nil   | Nil         | Nil  |
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name    | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|----------------|----------------|--|---|
| Nil               | Nil            | Nil            | Nil  | Nil   |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The university course has a unique examination pattern that allocates 30 percent of final marks for internal evaluation. The internal examination includes regular quizzes, presentation, and projects. Quizzes are organized twice in every course syllabus. At nearly the end of the course syllabus, each students are assigned a different topic from the course for project work. The project submitted by the students are marked with a presentation delivered by the student on the assigned topic.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The sole responsibility to fix the academic calendar lies within the right of the university, and it is prepared at the beginning of each session. The university calendar mentions explicitly the schedule for examinations, schedule for filling up the examination forms for both undergraduate and postgraduate levels. Within the guidelines of university calendar the college prepares its own calendar explicitly mentioning the schedule for curricular, co-curricular, and extracurricular activities. The regular chalk and board classes are started in full swing after the welcoming of the new batches. Meanwhile in between the course schedule, quizzes, exams, workshops are being conducted in routine manner.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://jagdamcollege.com/Data/Files/2017-18,2.6.1.pdf>

2.6.2 – Pass percentage of students

| Programme Code    | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|----------------|--------------------------|---|---|-----------------|
| Nil               | Nil            | Nil                      | 0   | 0   | 0               |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://jagdamcollege.com/Data/Files/2017-18,2.7.1.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil                   | 0        | Nil                        | 0                      | 0                               |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil                       | Nil               |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil                     | Nil             | Nil             | Nil           | 0        |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation | Name | Sponsored By | Name of the | Nature of Start- | Date of |
|------------|------|--------------|-------------|------------------|---------|
|------------|------|--------------|-------------|------------------|---------|

|                   |     |     |          |     |              |
|-------------------|-----|-----|----------|-----|--------------|
| Center            |     |     | Start-up | up  | Commencement |
| Nil               | Nil | Nil | Nil      | nil | Nil          |
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

|       |          |               |
|-------|----------|---------------|
| State | National | International |
| 0     | 0        | 0             |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

|                        |                         |
|------------------------|-------------------------|
| Name of the Department | Number of PhD's Awarded |
| 00                     | 0                       |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| National          | Chemistry  | 2                     | Nil                            |
| International     | Chemistry  | 2                     | Nil                            |
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

|                   |                       |
|-------------------|-----------------------|
| Department        | Number of Publication |
| Nil               | 0                     |
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil                | Nil            | Nil              | Nil                 | 0              | 0   | 0   |
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil                | Nil            | Nil              | Nil                 | 0       | 0   | 0   |
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

|                   |               |          |       |       |
|-------------------|---------------|----------|-------|-------|
| Number of Faculty | International | National | State | Local |
| Nil               | 0             | 0        | 0     | 0     |
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                                      | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|--|---|--|--|
| Independence Day<br>Celebration                              | NCC   | 25   | 20   |
| Pulse Polio<br>Abhiyan                                       | NCC   | 18   | 20   |
| Programme of<br>prohibition of<br>liquor consumption         | NSS/NGO MANAS<br>CHAPRA                         | 13   | 38   |
| Programme on<br>prohibition of<br>Chewing<br>tobacco/smoking | NSS/NGO MANAS<br>CHAPRA                         | 15   | 36   |
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students<br>Benefited |
|----------------------|-------------------|-----------------|---------------------------------|
| Nil                  | Nil               | Nil             | 0                               |
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen<br>cy/collaborating<br>agency | Name of the activity   | Number of teachers<br>participated in such<br>activites | Number of students<br>participated in such<br>activites |
|--------------------|--|------------------------|---|---|
| NID                | Rotary Club  | Pulse polio<br>abhiyan | 18  | 20  |
| NVBSP              | NSS/RED CROSS<br>SOCIETY                           | Blood<br>Donation Camp | 13  | 33  |
| No file uploaded.  |  |                        |   |   |

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil                | Nil         | Nil                         | 0        |
| No file uploaded.  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry<br>/research lab<br>with contact<br>details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
|                   |                         |   |               |             |             |

|                   |     |     |     |     |     |
|-------------------|-----|-----|-----|-----|-----|
| Nil               | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. |     |     |     |     |     |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation      | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| Nil               | Nil                | Nil                | 0   |
| No file uploaded. |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0  | 0  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Seminar halls with ICT facilities | Existing                |
| Classrooms with LCD facilities    | Existing                |
| Seminar Halls                     | Existing                |
| Laboratories                      | Existing                |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| No file uploaded.                 |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Nil                       | Nil                                       | Nil     | 2022               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |   | Total |         |
|----------------------|----------|---------|-------------|---|-------|---------|
|                      |          |         |             |   |       |         |
| Text Books           | 34170    | 3613892 | 0           | 0 | 34170 | 3613892 |
| Reference Books      | 426      | 446817  | 0           | 0 | 426   | 446817  |
| No file uploaded.    |          |         |             |   |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

|                   |     |     |     |
|-------------------|-----|-----|-----|
| Nil               | Nil | Nil | Nil |
| No file uploaded. |     |     |     |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 37              | 20           | 1        | 0                | 10               | 5      | 2           | 2                               | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 37              | 20           | 1        | 0                | 10               | 5      | 2           | 2                               | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 2 MBPS/ GBPS |
|--------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil  | Nil  |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0                                      | 19107  | 0                                      | 1044316  |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**MAINTENANCE SECTION:** There is a centralized maintenance section which is headed by a Maintenance engineer and supported by skilled technicians. This section takes care of maintenance of infrastructural facilities which includes plumbing works, electrical, carpentry, masonry and sewage works. The section receives maintenance requirements from the departments and other sections and undertakes the necessary work following internal operating procedures under the directions given by the concerned head of the department.

**INFRASTRUCTURAL MAINTENANCE:** 1. Infrastructural maintenance includes maintenance of buildings, furniture and electrical facilities. 2. Maintenance of the water pipe lines, sanitary fittings and minor masonry works are carried out following the internal operating procedure. 3. The Department of Mechanical Engineering maintains the central workshop and fabrication facility which provides the required carpentry and other services including fabrication of cabinets, desks, counter tops and the installation of doors and windows. 4. Maintenance of electrical equipment such as Generator, UPS, and Batteries periodically and the condition / status of equipment are recorded in the Log Book. The suppliers/service providers are approached in case of any major fault. 5. The general electrical maintenance works like lighting, fans and motors in the campus are carried out following the internal operating procedure. 6. Any major maintenance or replacement works related to infrastructure are executed by

external people on contract basis. MAINTENANCE OF IT FACILITIES: 1. The functioning of college intranet and internet facility is monitored and maintained by the hardware technicians in association with Network administrator. 2. Any issues/problems related to cabling/ testing of wired network and WiFi will be attended by the Hardware Technicians from Computer Science department. 3. Any up gradations or modification of the existing Network Model will be carried out by external agencies following central purchase procedure 4. Issues related to Telephone intercom will be serviced by the technician 5. Any major maintenance works related to IT infrastructure are executed by external people on contract basis. ACADEMIC FACILITIES MAINTENANCE

- Every Department has a faculty incharge who will periodically check the condition of class room/laboratory amenities like benches, chairs, black boards, fans, lights and LCD's. The in charge will resolve the problem following the internal operating procedure.
- Equipment in the laboratories is maintained regularly without disturbance to the academic schedules. The in-house maintenance and repairs are addressed by the respective department technicians who are qualified and trained.
- Computers and software in the laboratories are maintained by system/network administrators in each department.
- Major problems and repairs will be attended in consultation with the suppliers following the central purchase procedure.

MAINTENANCE OF SUPPORTING FACILITIES: • Adequate man power is employed to maintain cleanliness of the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly. Wash rooms and rest rooms are well maintained.

<http://jagdamcollege.com/Data/Files/2017-18.4.2.2.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | 00                       | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Nil                      | 0                  | 0                |
| b) International                     | Nil                      | 0                  | 0                |
| No file uploaded.                    |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved             |
|---|-----------------------|-----------------------------|-------------------------------|
| Science around us                         | 18/07/2017            | 45                          | Dept. of Physics<br>Chemistry |
| Enhancement of communication skill        | 15/01/2018            | 68                          | Dept. of English              |
| No file uploaded.                         |                       |                             |                               |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for | Number of benefited students by | Number of students who have passed in | Number of students placed |
|------|--------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------------|
|      |                    |                                  |                                 |                                       |                           |

|                   |     |                         |                              |                |   |
|-------------------|-----|-------------------------|------------------------------|----------------|---|
|                   |     | competitive examination | career counseling activities | the comp. exam |   |
| Nil               | Nil | 0                       | 0                            | 0              | 0 |
| No file uploaded. |     |                         |                              |                |   |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

|                           |                                |   |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| 0                         | 0                              | 0   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil                           | 0                               | 0                         | Nil                           | 0                               | 0                         |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year              | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| Nil               | 0  | 00                       | 0                         | 0                          | 0                             |
| No file uploaded. |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Nil               | 0                                       |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                       | Level   | Number of Participants |
|--------------------------------|---------|------------------------|
| Intra-Department Cricket Match | College | 30                     |
| Establishment Day Celebration  | College | 96                     |
| Republic Day Celebration       | College | 67                     |
| Independence Day Celebration   | College | 74                     |
| No file uploaded.              |         |                        |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nil               | Nil                     | Nil                     | Nil                         | Nil                           | Nil               | Nil                 |
| No file uploaded. |                         |                         |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. The students participation and feedback taken in the planning and execution of various co-curricular and extracurricular activities in College such as NSS, NCC, Sports Events, Annual Social Gathering, annual national conference, cleanliness drives, etc. Apart from the above mentioned activities, the student members of the Students' Council are represented on the following academic and administrative bodies/committees, 2. Library Development Committee: It is formed as per the guidelines of the Education Department, Government of Bihar. The Committee is headed by the Principal and Librarian of the College Library is the Member Secretary. The student members from Students' Council are nominated on this Committee and they contribute to the overall development of Library by giving constructive suggestions. 3. Internal Quality Assurance Cell (IQAC): As per the guidelines of the NAAC, the student members are inducted in IQAC. They attend the meetings and take active part in the deliberations. 4. Women Development Cell (WDC): The Women Development Cell (WDC) also has the representation of student members of the Students' Council. The WDC plans and implements various awareness programmes about gender equality and other initiatives such as health related camps for girl students and the self-defence training to girl students. The student members of Students' Council participate and help in organization of all these programmes. 5. Internal Complaints Committee (ICC): This Committee works as the grievance redressal mechanism vis a vis the complaints of girl students and women employees from the College. The ICC especially handles the cases of sexual harassment of the women employees and girl students of the College. This Committee is headed by the lady teacher of the College who should be of the rank of Assistant professor or higher. In ICC as per the government guidelines the student representative is inducted. 6. College Development Committee (CDC): As per the provisions of the Bihar Universities Act, the CDC is formed in College. It is the body which approves and gives sanction to various academic, administrative and financial issues related to College. The student's representation is ensured on this administrative Committee as well. 7. Anti Ragging Committee: This Committee is constituted and works as per the guidelines of the University Grants Commission (UGC). The College nominates the students representative on Anti ragging Committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Decentralization:** This is a Government Institution. The Principal is the head of the institute. Government of Bihar is the supreme authority in taking decisions related to the policies, road map, development and functioning of institute. The action plan is formulated by the planning body which includes Principal, heads of the department and coordinators of various academic committees. The Principal provides suggestions, monitors the procurement, and decides on the introduction of new programs and welfare activities. The head of the institution is responsible for academic, co-curricular and administrative activities of the institution. Further, for the sake of smooth running of the college, different committees like Academic and Examination, Cultural, Discipline, NCC, NSS, CWDC (Collegiate Women's Development Cell), Anti-ragging squad, etc. are formed. **Participative Management:** The College promotes a culture of participative management. The responsibility of managing the institution for its progress rests on the faculty, Heads of the department, Administrative officials. Various committee members work as a team for the betterment of the institute. At each level, there is an active participation in planning and implementation.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details   |
|--|---|
| Examination and Evaluation                                 | As per the instructions of university, regular internal and external examination along with practical examinations are conducted in the institute. Every efforts are done to complete the evaluation process in due time.                                     |
| Research and Development                                   | All faculty members are encouraged to engage themselves in research activities, especially the subject where post-graduate department is running. Also the teachers and students are motivated to publish for national/ international research paper/patents. |
| Library, ICT and Physical Infrastructure / Instrumentation | The books in the library are issued to students and teachers of the institute. The records of books issued is maintained by the librarian/ library in-charge.   |
| Human Resource Management                                  | The vacancies for teaching/non teaching posts, and their selection and recruitment process is strictly maintained by the Higher Education Department and the University. However, in specific case of need external help (on daily wages) is sought for.      |

|                                      |   |
|--------------------------------------|---|
|                                      | Teachers are however promoted to indulge themselves in orientation/induction/refresher program.   |
| Industry Interaction / Collaboration | The college on its part invites industries/ placement agencies for grooming and placement purposes.   |
| Admission of Students                | The admission of the students in the college are done solely on merit based as per the recommendation of Admission committee of the college. The admissions were done in offline mode. Students apply in the college as per the seat strength in the respective courses. Merit list is generated by the college depending upon the percentage of the student. The students whose name appear in the merit list gets admission in the college. |
| Curriculum Development               | The curriculum for teaching process in various courses are made keeping in view the availability of teachers and resources of the institute. All regular courses are given proper time keeping in view number of average hours they needed for completion of the courses. In case of need, extra classes are managed in the respective schedule.  |
| Teaching and Learning                | All teachers are encouraged to complete the respective courses in given timeline. They are also suggested to take the internal exams and quizzes whenever needed. The students along with teachers are enthusiastically encouraged to participate/conduct workshop/seminar in their respective disciplines.   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details  |
|-------------------------------|--|
| Student Admission and Support | <p>As our college is a constituent unit of Jai Prakash University, Chapra, We follow admission criteria determined by Jai Prakash University, Chapra. UG and PG level admission process is done online on merit basis, which is under the control of the Jai Prakash University, Chapra. Almost all the seats are filled every year in UG and PG from the inception of the college.</p> <p>1. Student data is maintained on a digital platform. 2. Student attendance is monitored through the data and reports generated by customized electronic attendance system and software. 3. Employee data is</p> |

|                          |  |
|--------------------------|--|
|                          | <p>maintained in digital format 4. Important communications and policy decisions are conveyed to concerned stakeholders through emails, WhatsApp and by display on the college website.</p> <p>5. Customized Software has been installed to maintain records of results related to results and for speedy processing of results.</p>   |
| Planning and Development | <p>1. The Principal and college board studies insist that activities schedules are promptly displayed on the institution website through WebCalendar and ENotice Board. 2. The university is informed of almost every important activity in the college through emails as well as WhatsApp group.</p>  |
| Administration           | <p>Presently office related correspondences with the Jai Prakash University, and treasury office etc. through proper channel regarding various issues such as establishment, Pay bill and other bills, admissions, exam, scholarship, accounts, etc. are being operated online. The administration of office dealing with students, faculty, and admissions are partially computerized.</p>  |
| Finance and Accounts     | <p>Accounts, salary, and exam forms, Scholarship, etc. are being operated with computers/online. All the salaries of teaching and non-teaching staff are computerized and online.</p>  |
| Examination              | <p>All the exam related data and management activities are managed through computers. Results of internal exams are uploaded online. Students' registration form for examinations and marks of internal exams are uploaded online by the office staff. The hall tickets are received online. End exam results are available on the university website. All correspondence to University like communicating the internal examination results, University examination forms, etc. are partially communicated as soft copies and in the form of emails.</p> |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
|------|-----------------|--|--|-------------------|

|                   |     |     |     |   |
|-------------------|-----|-----|-----|---|
| Nil               | Nil | Nil | Nil | 0 |
| No file uploaded. |     |     |     |   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2017 | Nil  | Basic Computer Communication Education programme for non teaching staff         | 13/02/2018 | 15/02/2018 | Nil                                     | 8   |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| Nil   | 0                               | Nil       | Nil     | 0        |

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 4         | 4         | 0            | 0         |

6.3.5 – Welfare schemes for

| Teaching              | Non-teaching          | Students |
|-----------------------|-----------------------|----------|
| Employee Welfare Fund | Employee Welfare Fund | Nil      |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is a certified and govt. funded institution. It calls for regular internal and external auditing and maintains a transparent record of all financial transactions. Internal audit is co twice in a semester, an internal and an external one. The first audit is conducted in the beginning of the semester and the second one towards the end of the semester. External Surveillance Audit is conducted by Chartered Accountants. Internal financial audits: All the expenses incurred for conducting different activities of various committees like Cultural Activities like youth festival at college level, participation in inter collegiate level, zone level youth festival, inter zone level youth festival,, CWDC (Collegiate Women's Development Cell)

Activities like Cooking, Self Defence Training, Computer Class, Spoken English, Tie and dye, Glass painting, etc., NSS, SPORTS, Career Counselling, Finishing School, Examination Committee, Medical check-up of first year students, office stationary and maintenance etc. are sanctioned by the Principal. External financial audits: All the expenses incurred for conducting different activities for NSS are internally audited and sanctioned by the Principal and audited by Chartered Accountant. External Audit is conducted by the government every three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | Nil     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|    |
|----|
| 00 |
|----|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | Nil    | Yes      | IQAC      |
| Administrative | No       | Nil    | Yes      | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Preparation of Lesson Plan: The teaching-learning process is continuously reviewed by the Institution. The teaching plan for semester is effectively implemented as per the requirements. Faculty members are instructed to their lesson plan in the beginning of the semester for their respective subjects. The lesson plan includes topics, planned date, content analysis, expected learning outcome, instructional strata of resource usage and the evaluation technique. Lesson plans are strictly followed by the teachers is monitored by the Head of the Department. The lecture delivery system is analysed with the he lesson plan. Head of the Department takes rounds and observes lectures delivered by the staff r and reviews the progress of the completion of the syllabus in the staff meeting periodically. These are expected to conduct extra coaching classes for slow learners. The Principal personally review implementation of the academic calendar. Any discrepancy in the implementation is taken very se through these measures the teaching learning process and general discipline have improved. Review learning outcome is done by taking feedback from the students. Oral feedback will be taken by t of the Department and the Principal, and written feedback is also in practice. According to the feedback corrective measures are taken by the Principal.

6.5.3 – Development programmes for support staff (at least three)

1. Encourage Support staff towards their duties further. 2. Availing special permissions from the university for the support staffs to attend training if any provided by the government for them. 3. Encouragement for their further studies if any. Encouraging staff about local cleanliness.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Jagdam College Chapra, is committed to achieve academic excellence by promoting

values, creating civic responsibility and building global competencies in a dynamic environment. The first assessment and accreditation by NAAC in year 2014 ushered the way for novel ideas of quality nourishment and to take up quality enhancement initiatives. After the first assessment and accreditation of the institute by NAAC, one of the major initiations was strengthening the institute in all academic aspects . Curriculum for the Future The institution engineered the modernization of its curricula during the post- accreditation phase, and now significant up gradation and innovative changes are brought in the curriculum. The curriculum is designed incorporating: a) recent trends in industry to suit the course syllabi, value added courses, b) soft skills education, c) internships with mini projects in all UG and PG Courses, d) participation in co - curricular, extra-curricular and extension activities such as seminars, group discussions and assignments. The changing industry scenarios and advances in technology require added skill sets from potential employees. Impulsion on career growth requires restructuring of the curriculum.

Teaching -Learning process Quality Sustenance -

- The process of admission based on academic records and transparency has been continued.
- Student's performance assessment is measured based on Tests, Tutorials, and Orals examinations.
- The encouragement through supplying reference material and providing question bank has been continued for advance learners.
- Lesson (Teaching) plans form faculty members are sought as before and Lesson Plan Monitoring Committee has been monitoring the work as before.

Enhancement Measures -

- College prospectuses, advertisement website, information brochure, are the mechanism used to publicize the information regarding admission.

Remedial coaching for slow learners is being organized through Institute funds. programme. The student performance and counseling records are introduced from I B.Tech.

- Soft Skill Development and finishing programmes are being implemented for 3rd year students.
- IQAC has promoted the use of ICT in teaching and learning process.
- Support structures and systems for teaching and learning are installed.
- Language laboratory has been established to enhance English learning.
- Digital Library facility is being utilized by staff and students effectively.
- Question paper setting based on blooms taxonomy is introduced for the benefit of all the categories of students.
- Various innovative teaching and learning methods are being practiced for enhancement of teaching leaning qualities.

Research, Consultancy and Extension The research policy of the institute is to initiate and promote research by promoting individual and institutional research. All the research initiatives are streamlined through help of university administration.

#### 6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC                 | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | Initiative to Prosper sports and cultural activity | 28/03/2018              | 17/04/2018    | 20/04/2018  | 65                     |
| 2017 | Initiative for                                     | 20/12/2017              | 22/01/2018    | 24/01/2018  | 82                     |

enhancement  
of reading  
writing  
skill

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                | Period from | Period To  | Number of Participants |      |
|---------------------------------------|-------------|------------|------------------------|------|
|                                       |             |            | Female                 | Male |
| A talk on women entrepreneur of india | 11/09/2017  | 13/09/2017 | 87                     | 56   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

For the time being there is no alternate energy source available in the institute.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | No     | 0                       |
| Provision for lift                                       | No     | 0                       |
| Ramp/Rails   | Yes    | 0                       |
| Braille Software/facilities                              | No     | 0                       |
| Rest Rooms   | Yes    | 0                       |
| Scribes for examination                                  | Yes    | 0                       |
| Special skill development for differently abled students | No     | 0                       |
| Any other similar facility                               | No     | 0                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------|----------|--------------------|------------------|--|
| Nil  | Nil  | Nil  | Nil  | 00       | Nil                | Nil              | Nil  |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                     | Date of publication | Follow up(max 100 words)  |
|---------------------------|---------------------|---|
| Women Cleanliness Hygiene | 17/07/2017          | Girls were taught about their personal hygiene (use of sanitary pads)                 |
| Nicotine free campus      | 13/12/2017          | Strong rules were setup for prohibiting the use of tobacco/caffeine/cigra ttes/biris. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                            | Duration From | Duration To | Number of participants |
|-------------------------------------|---------------|-------------|------------------------|
| Initial child education and hygiene | 02/05/2018    | 02/05/2018  | 38                     |
| No file uploaded.                   |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

This college has set up an atmosphere to maintain eco friendly campus. Already callege has increased the ratio of flora in campus . The college administration always encouraged the plantation in campus on many occasion this college organized mass plantation in campus by its NSS and NCC volunteers . So the greenery campus are maintained and nurtured. To make campus Eco friendly some initiatives are taken as follows:- 1. Go digital 2. Use less paper 3. Use CFL and LED bulbs. 4. Use less water 5. Ban on plastic in campus

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1.Directing Youth towards Welfare of the Society: Youths are future of the Nation and their prodigious amount of energy, enthusiasm and exuberance can be purposefully directed towards Welfare of the Society. This is accomplished through meticulous planning of NSS and NCC wings of the College. Besides launching awareness programs on various issues of social and environmental significance, plantations, blood donation camps, organising free health check-up, gender issues, NSS and NCC volunteers work with community to solve their problems and mitigate their sufferings The College endeavours hard to inculcate and embed the sense of social responsibility towards the holistic development of the society. Therefore to address this issue, various initiatives are undertaken by the College to impart trainings and envisage programs for welfare of the society. Such initiatives enhance self-confidence and alacrity among the students towards works of amelioration in the society. 2. Nurturing the potential of students and empowering them to build future for themselves : Students are greater resource with enormous potential of bringing transformation in the society. They are not only the means for development of financial prosperity but also a vector of Social Change. We strive our best to encourage our students to take charge of treading tumultuous path on their own by transforming their attitudes, beliefs, strengthening their self- esteem, self- efficacy and confidence. This is achieved through several channels like exchange programs, extension activities, workshops, seminars, creating opportunities for learning critical skills on their own, interaction with industry and academia, assigning projects, involvement in various researches, field works etc. Students are facilitated international exposures through various international linkages and exchange programs. Extension programs conducted by NSS, NCC and Research projects also instill confidence and skill

to work in unison with Society. Workshops ,seminar, panel discussions , speech completions, organised on our own and in collaboration with industries, NGOs, Government Organisations, Research Institutions etc.inspire and encourage our students to for innovation and entrepreneurship. Teachers play a vital central role in creating learning opportunities, achieving ambition and excellence, offering differentiated opportunities to students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://jagdamcollege.com/Data/Files/2017-18,7.2.1.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College is to provide quality education and develop a sense of national pride and identity among students as well as to make them socially committed and economically self-reliant citizens. The college is consistently working to make a mark on the global academic map through high standards of academic and research works. The mission of the college is to inculcate a value system in students and to foster global competencies among students so that they could contribute to National Development. Therefore, the College provides education to a maximum number of students coming from the different sections of the society, make them independent and self-reliant by offering courses and programmes that equip and facilitate them to become economically and socially stronger. Extension activities and NSS programmes organized by the College also contribute in the overall development of students. It gives an opportunity to the students to serve society. They clean the ponds and pokhar around the city, make people aware of the hazards of polythene. N.S.S. students organize rallies to visit the slum areas to teach hygiene and cleanliness to slum dwellers. Thus, the students acquire impeccable character, leadership skills, inner strength and confidence, and team spirit. To cope up with the requirements of the employment market we invite experts from the corporate world to make presentations and give guidance on various career options. Students are encouraged to participate in extracurricular activities organized in the college and by other degree colleges. These activities help the students to develop their skills and showcase their talents outside the classroom teaching thereby instilling a sense of confidence and well-being in them. Thus, by providing a wide range of such support services the College imparts in the overall development of students as well as the development of society as a whole and the nation.

Provide the weblink of the institution

<http://jagdamcollege.com/Data/Files/2017-18,7.3.1.pdf>

### 8.Future Plans of Actions for Next Academic Year

Future Plan of Action for Academic Year (2017-18) 1. To complete the target of digitalization and automation of books. 2. Renovation of Auditorium. 3. To develop language lab. 4. Construction of new lecture hall. 5. Construction of toilets especially for girls. 6. Renovation up-gradation of all roads and drains in the premises. 7. Construction of vehicle stands for teachers and employees. 8. Adoption of village. 9. To make rain water harvesting system in the campus. 10. To make Independent new library building. 11. To make smart classroom in Arts.